

XBRL Excel Utility								
1.	1. <u>Overview</u>							
2.	Before you begin							
3.	<u>Index</u>							
4.	Import XBRL file							
5.	Steps for filing Shareholding Pattern							
6.	Fill up the Shareholding Pattern							

1. Overview

The excel utility can be used for creating the XBRL/XML file for efiling of shareholding pattern.

Shareholding pattern XBRL filling consists of two processes. Firstly generation of XBRL/XML file of the Shareholding pattern, and upload of generated XBRL/XML file to BSE Listing Center.

2. Before you begin

- 1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
- 2. The system should have a file compression software to unzip excel utility file.
- 3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
- 4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
- 5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro Manual attached with zip file.

3. Index								
1	Details of general information about company	General Info						
2	Declaration	<u>Declaration</u>						

3	Summary	<u>Summary</u>
4	Shareholding Pattern	Shareholding Pattern

4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on Genenral information sheet.

5. Steps for Filing Shareholding Pattern

- I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)
 - Use paste special command to paste data from other sheet.
- II. Validating Sheets: Click on the "Validate" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.
- III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

- IV. Generate XML: Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML'' to generate XBRL/XML file.
 - Save the XBRL/XML file in your desired folder in local system.
- V. Generate Report: Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.
 - Save the HTML Report file in your desired folder in local system.
 - To view HTML Report open "Chrome Web Browser" .
 - To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

6. Fill up the Shareholding Pattern

- 1. Cells with red fonts indicate mandatory fields.
- 2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
- 3. You are not allowed to enter data in the Grey Cells.
- 4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
- 5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
- 6. Adding new rows: Sections such as Promoters details allow you to enter as much data in a tabular form. You can Click on "Add" to add more rows.
- 7. Deleting rows: Rows that has been added can be removed by clicking the button "Delete". A popup will ask you to provide the range of rows you want to delete.
- 8. Select data from "Dropdown list" wherever applicable.
- 9. Adding Notes: Click on "Add Notes" button to add notes

Home Validate Import XML

General information about company	
Scrip code	527007
NSE Symbol	ATCOM
MSEI Symbol	NOTLISTED
ISIN	INE834A01014
Name of the company	ATCOM TECHNOLOGIES LIMITED
Whether company is SME	No
Class of Security	Equity Shares
Type of report	Quarterly
Quarter Ended / Half year ended/Date of Report (For Prelisting / Allotment)	31-03-2020
Date of allotment / extinguishment (in case Capital Restructuring selected) / Listing Date	
Shareholding pattern filed under	Regulation 31 (1) (b)

Home

Validate

Sr. No.	Particular	Yes/No	Promoter and Promoter Group	Public shareholder	Non Promoter- Non Public	
1	Whether the Listed Entity has issued any partly paid up shares?	No	No	No	No	
2	Whether the Listed Entity has issued any Convertible Securities?	No	No	No	No	
3	Whether the Listed Entity has issued any Warrants?	No	No	No	No	
4	Whether the Listed Entity has any shares against which depository receipts are issued?	No	No	No	No	
5	Whether the Listed Entity has any shares in locked-in?	No	No	No	No	
6	Whether any shares held by promoters are pledge or otherwise encumbered?	Yes	Yes			
7	Whether company has equity shares with differential voting rights?	No	No	No	No	
8	Whether the listed entity has any significant beneficial owner?	No				

Home

	Home																				
Tabl	- Summary Statement holding of specified securities																				
Note	Note: Data will be automatically populated from shareholding pattern sheet - Data Entry Restricted in this sheet																				
Catego ry (I)								Shareholding as a	Number of Voting Rightsheld in each class ofsecurities(IX)					No. of Shares		Shareholding , as a %			Number of Shares pledged or otherwise encumbered (XIII)		Number of equity
	Category of shareholder (II)	Nos. Of	No. of fully paid up equity shares held (IV)	No. Of Partly paid-		Total nos. shares held (VII) = (IV)+(V)+ (VI	% of total no. of shares (calculated	No of Voting (XIV) Rights				No. Of Shares			g assuming full conversion of convertible securities (
		shareholders (III)		up equity shares held (V)				Class eg: X	Class eg:y	Total	Total as a % of (A+B+C)	Underlying Outstanding convertible securities (X)	Underlying Outstanding Warrants (Xi)			No. (a)	As a % of total Shares held (b)	No. (a)	As a % of total Shares held (b)	dematerialized form (XIV)	
(A	Promoter & Promot	er Group	4	2163600			2163600	14.10	21,63,600.00		2163600.00	14.10				14.10			1371500	63.39	1530000
(B	Public		13661	13176400			13176400	85.90	13176400.00		13176400.00	85.90				85.90					12635439
(C	Non Promoter- Non	Public																			
(C:	Shares u	nderlying DRs																			
(C																					
		Total	13665	15340000			15340000	100	15340000.00		15340000.00	100.00				100			1371500	8.94	14165439

Home Validate Number of Voting Rights held in each class of securities(IX) Number of Shares pledged or otherwis Number of Locked in shares No of Voting (XIV)Rights Shareholding, as a % No. Of Shares No. Of Shares suming full conversi No. of Shares No. Of Partly paid No. Of shares Category & Name of total no. of Total as Underlying Underlying Nos. Of No. of fully paid up Total nos. shares of convertible securitie up equity shares held (V) underlying pository Receip shares (calculated a % of Outstanding convertible Underlying Outstanding Outstanding nvertible secur shares held in shareholder: (as a percentage of Class Total As a % of total As a % of tota (VII) = (IV)+(V)+(VI)(IV) Class diluted share capital) No. (a) Voting rights Shares held (b) Shares held (b) (1) (VI) Total securities Warrants (Xi) and No. Of Warrant (XIV) (XI)= (VII)+(X) As a % of (A+B+C2) eg:y As a % of (A+B+C2) Table II - Statement showing shareholding pattern of the Promoter and Promoter Group Α (1) Indian (a) Individuals/Hindu undivided Family 2163600 2163600 14.10 2163600.00 2163600 14.10 14.10 1371500 63.39 1530000 (b) Central Government/ State Government(s) Financial Institutions/ Banks (d) Any Other (specify) Sub-Total (A)(1) 2163600 2163600 14.10 2163600.00 2163600 14.10 14.10 1371500 63.39 1530000 (2) Fo Individuals (NonResident Individuals/ Foreign Individuals) (b) Government Institutions (d) Foreign Portfolio Investor (e) Any Other (specify) Sub-Total (A)(2) Total Shareholding of Promoter and Promoter Group 2163600 Details of Shares which remain unclaimed for Promoter & Promoter Group Table III - Statement showing shareholding pattern Note : Kindly show details of shareholders having more than one percentage of total no of shares. Please refer software manual. of the Public shareholder (1) (a) Mutual Funds 0.00 400 0.00 (b) Venture Capital Funds (c) Foreign Venture Capital Investors (e) Foreign Portfolio Investors (f) Financial Institutions/ Banks 199300 199300 1.30 184300 (g) Insurance Companies Provident Funds/ Pension Funds Any Other (specify) Sub-Total (B)(1 199700 199700 1.30 199700.00 199700 1.30 1.30 184700 Central Government/ State Government(s)/ (2) 0.01 President of India 1700 1700 0.01 1700 0.01 0.01 Sub-Total (B)(2) 1700 1700 0.01 1700.00 1700 Individuals i.Individual shareholders holding nominal share capital up to Rs. 2 lakhs. 8551548 8551548 55.75 855154 8551548 55.75 55.75 8235188 (a(i)) ii. Individual shareholders holding nominal share capital in excess of Rs. 2 lakhs. 2091354 2091354 13.63 2091354 2091354 13.63 13.63 2091354 NBFCs registered with RBI (b) Employee Trusts Overseas Depositories (holding DRs) (balancing Any Other (specify) 2332098 2332098 2332098 2124197 12975000.00 12450739 Sub-Total (B)(3) 13649 12975000 12975000 84.58 12975000 84.58 84.58 Total Public Shareholding (B)=(B)(1)+(B)(2)+(B)(3) 13176400 13176400 85.90 13176400.00 13176400 85.90 85.90 12635439 13661 Details of the shareholders acting as persons in Concert for Public Details of Shares which remain unclaimed for Public C Table IV - Statement showing shareholding pattern of the Non Promoter- Non Public shareholder (1) Employee Benefit Trust (under SEBI (Share based Total NonPromoter- Non Public Shareholdi (C)= (C)(1)+(C)(2) Total (A+B+C2) 13665 15340000 15340000 100.00 15340000.00 15340000 100.00 100.00 14165439 Total (A+B+C) 13665 15340000 15340000 15340000.00 1371500 Disclosure of notes on shareholding pattern Add Notes Disclosure of notes in case of promoter holiding in dematerialsed form is less than 100 percentage Disclosure of notes in case of public share holding is less than 25 percentage Disclosure of notes on shareholding pattern for company remarks explanatory Add Notes